Teachers' Assessment Checklist Early Primary

	0: Not observed/ non-applicable 1: Developing 2: Developed 3:Consolidated
Name of Pupil: _____ Date completed: _____	

Instructions: Complete the checklist for each pupil at the end of *Unit 4 Enhancing communication skills*

4. ENHANCING COMMUNICATION SKILLS	
1.1. ASSERTIVE BEHAVIOUR: I EXPRESS AND STAND FOR MYSELF	Level 0,1,2 or 3
1.1.1. Expressing feelings and needs	
1.1.1.B[1]. The pupil is able to recognize essential components of emotional satisfaction.	
1.1.1.I. The pupil is able to say what is important for him/her in life.	
1.1.1.A. The pupil is able to express his/her needs and desires.	
1.1.2. Stand for oneself	
1.1.2.B. The pupil is able to stand for her/himself by saying NO in acceptable way.	
1.1.2.I. The pupil is able to kindly express what he/she dislikes respecting others' feelings.	
1.1.2.A. The pupil is able to say NO in order to protect his/her rights.	
1.1.3. Assertive conflict resolution	
1.1.3.B. The pupil is able to distinguish between different ways of conflict resolution.	
1.1.3.I. The pupil is able to recognize desirable and undesirable ways to resolve a conflict.	
1.1.3.A. The pupil is able to recognize the best way to a conflict resolution.	
1.2. LISTENING AND UNDERSTANDING THE OTHERS	
1.2.1. Effective listening	
1.2.1.B. The pupil is able to receive a short auditory message.	
1.2.1.I. The pupil is able to name what effective listening involves.	
1.2.1.A. The pupil is able to distinguish between actual and usual listening.	
1.2.2. Understanding emotions in communication	
1.2.2.B. The pupil is able to recognize that different states and circumstances reflect in movements, body position and facial expression.	

---

[1] B = Basic level, I = Intermediate level, A = Advanced level

1.2.2.I. The pupil is able to respond to somebody else's difficulty in an understanding and accepting manner.	
1.2.2.A. The pupil is able to recognize that there are different ways to help others.	
1.2.3. Communicating ideas; cooperation; negotiation	
1.2.3.B. The pupil is able to cooperate.	
1.2.3.I. The pupil is able to propose more ideas for cooperation in a certain situation.	
1.2.3.A. The pupil is able to propose more cooperative solutions for one situation.	

Pupil's strengths:

Pupil's needs:

Targets for improvement:

Self-Assessment Checklist

Early Primary

Name of Pupil: _____ Date completed: _____	☹ No 😐 Sometimes ☺ Yes

ENHANCING COMMUNICATION SKILLS – ASSERTIVE BEHAVIOUR: I EXPRESS AND STAND FOR MYSELF

Expressing feelings and needs

Please tick the face that best describes you.	I can do it	I like to do it
I can describe what it means to be satisfied.	☹ 😐 ☺	☹ 😐 ☺
I can make a list of things important for me in life.	☹ 😐 ☺	☹ 😐 ☺
I know how to describe my needs and wishes to someone.	☹ 😐 ☺	☹ 😐 ☺

Stand for oneself

I can say NO if somebody asks me to do something I don't want to.	☹ 😐 ☺	☹ 😐 ☺
I know how to politely say that I do not like something.	☹ 😐 ☺	☹ 😐 ☺
I can think of a way to take a stand if someone wants me to do something that is not good for me.	☹ 😐 ☺	☹ 😐 ☺

Assertive conflict resolution

I know that we can solve an argument in different ways.	☹ 😐 ☺	☹ 😐 ☺
I can identify the difference between desirable and undesirable ways to solve a conflict.	☹ 😐 ☺	☹ 😐 ☺
I can propose the best way to solve a conflict situation.	☹ 😐 ☺	☹ 😐 ☺

ENHANCING COMMUNICATION SKILLS – LISTENING AND UNDERSTANDING THE OTHERS

Effective listening

I can carefully listen to what other person is saying to me and repeat it.	☹ 😐 ☺	☹ 😐 ☺
I can describe why it is important to carefully listen what the other person is saying.	☹ 😐 ☺	☹ 😐 ☺
I know what it means to really listen to what other person is saying.	☹ 😐 ☺	☹ 😐 ☺

Understanding emotions in communication

I can role play different emotions by making different faces and movements.	☹ 😐 ☺	☹ 😐 ☺
I can show compassion and understanding when someone has problems.	☹ 😐 ☺	☹ 😐 ☺

I know that there is more than one way to help someone with a problem.	☹	😐	☺	☹	😐	☺
Communicating ideas; cooperation; negotiation						
I can propose how to cooperate with others to accomplish agreement.	☹	😐	☺	☹	😐	☺
I can propose different rules for cooperation in certain situation.	☹	😐	☺	☹	😐	☺
I can think of different ways for successful problem solving in a certain situation.	☹	😐	☺	☹	😐	☺

I enjoyed learning about…..

I would like to improve……